

VENTILATION, TEMPERATURE & NATURAL LIGHT (Providing a Child Safe Environment)

POLICY STATEMENT

Our Service provides an environment that ensures the safety, health and wellbeing of children at all times. We will provide a quality environment by ensuring adequate provision and maintenance of ventilation, temperature and natural light.

CONSIDERATIONS

Education and Care Services National Regulations	82, 103, 105, 110, 115, 168
National Quality Standard	QA2, QA3, 7.1
Other Service Policies/Documentation	<ul style="list-style-type: none">• Educator online manual• Family handbook• Staffing policies• Health & Safety policies• Providing a Child Safe Environment policies
Other	<ul style="list-style-type: none">• Work Health & Safety Act 2011

PROCEDURE

- All heating and cooling systems will be of good quality and checked regularly to ensure safety and reliability.
- All heating and cooling systems and power cords will be kept in a safe area and away from children.
- Educators will take individual needs and specific activities into account when ensuring that heating, ventilation levels are comfortable.
- Should educators, children or families complain about the temperature in the service not being at a comfortable level, this matter will be drawn to the attention of management and steps will be made to address the problem.
- Adequate ventilation will be provided at all times. Windows will be properly maintained to ensure easy opening and protection.
- Where activities involve toxic materials such as paints and glues, educators are to ensure there is adequate ventilation before undertaking the activity.
- Windows are to be opened during operation of the service unless closed to protect from extreme weather conditions.
- Natural light is considered to be most desirable. Provision of natural light areas will be enhanced as much as possible.

- In areas made available for children's homework or other fine detail, natural light will be made available where possible and good overhead lighting provided.
- Adequate light will be maintained both indoors and outdoors. A security light will be placed at the entrance to the service that clearly provides unobstructed view of the door and surrounding areas.
- Outdoor lighting will be suitable so that families, educators and children can enter and exit the building without any unsafe dark areas. If this responsibility falls onto the jurisdiction of the school then any outdoor lighting issues will be brought to the attention of management who will ensure the issues is then passed on to the school.